

Our Goal

- We are committed to creating an environment where children feel happy, loved and safe.
- We ensure that children get ample opportunities to explore and learn to reach their full potential.
- We strive to inculcate good values in children, so that they become responsible citizens of tomorrow.

Our Program Includes:

- Free play
- Story time
- · Lunch and Nap time
- Exploring the learning corners
- Reading time
- Activities

Daily Schedule

Timings

Activities

8.00 am -	9.00 am	Circle Time
9.00 am –	9.30 am	Breakfast
9.30 am –	10.00 am	Guided activity/Indoor games
10.00 am -	10.30 am	Reading time
10.30 am -	11.00 am	Fun time
11.00 am -	11.30 am	Yoga
11.30 am -	12.30 pm	Art and Craft Activities
12.30 pm –	1.00 pm	Educational Videos
1.00 pm -	2.00 pm	Lunch
2.00 pm -	3.45 pm	Nap Time
3.45 pm –	4.00 pm	Freshen Up
4.00 pm –	4.30 pm	Evening Snacks
4.30 pm –	5.00 pm	Fun activities
5.00 pm –	6.45 pm	Homework time
7.00 pm		Pick-Up Time



Important information for Parents:

Admission Process

- Registration form to be filled
- Medical form to be filled
- Photocopy of Proof of Residence
- Photocopy of Student's & Parents' Aadhaar card.

Kindly ensure that the admission form is complete in all respects. Incomplete forms will not be accepted. Admissions are granted at the discretion of the management.

Fees

Fees should be paid before 5th of every month. A written request is required one month prior to the termination of day care services. In case notice period not provided, one month additional payment must be made whether or not the child has attended.

Drop off/Pick up:

- Kindly report on scheduled time.
- Intimate the school about late drop off / pickup (in case of change in schedule.)
- · Extra charges will be applicable for late pick up.
- Your child will not be released from day care to someone other than the parent/guardian.
- Escort cards to parents / guardians will be provided by the centre. Charges to be borne by the parents.

Security:

The safety of the children is of prime importance to us. The premises is under CCTV surveillance and only authorised personnel are allowed to be in the premises at any given time. Parents are required to carry their ID cards while visiting the day care. It is mandatory for all visitors to register themselves with the security personnel at the gate before entering the premises.

Dress Code

Children are required to be neatly dressed for the day care and follow the given guidelines:

- Ensure to keep a complete set of clothing (including underpants and socks) at the day care centre at all times. All children to report fully dressed; do not send the child in pajamas.
- Children are not permitted to wear any jewellery or fancy watches. Girls
 may wear small studs. The child's belongings should be well labelled. Use
 of safety pins is strictly prohibited.
- Please note that children are not permitted to carry toys, sharp objects, electronic gadgets and money.

Medical

- Prescription with written permission and instructions is needed from the
 parents if any medication has to be administered to the child. In case of
 emergency, the child will be taken to the nearest hospital/medical centre,
 and parents will be notified immediately. Parents will be responsible to
 bear the medical expenses.
- Parents are requested not to send a sick child to the day care. A medical fitness certificate should be handed over to the day care in-charge when the child rejoins. Children suffering from infectious diseases like Conjunctivitis, Dermatitis, Scabies, etc. should not be sent to the day care. The day care in-charge should be notified about any specific ailment from which the child is suffering. All children in day care must have appropriate immunizations for their age.